Project title: Click or tap here to enter text.

Name of applicant: Click or tap here to enter text.

Name of affiliated organisation: Click or tap here to enter text.

Target ASAP species (list as many as are appropriate): Click or tap here to enter text.

Amount requested (Singapore Dollar): Click or tap here to enter text.

ASAP Species Rapid Action Fund Conservation Grant Application Form

**About Asian Species Action Partnership (ASAP)**

The Asian Species Action Partnership (ASAP) is an International Union for Conservation of Nature (IUCN) Species Survival Commission (SSC) initiative established to address the high concentration of threatened species in Southeast Asia and catalyse conservation action to avert extinctions. ASAP is a coalition of organisations delivering conservation efforts on Critically Endangered land and freshwater vertebrate species found in Southeast Asia (ASAP species1), many of which get very little conservation attention. Through ASAP’s support, attention and funding is directed at the species that need it most.

The ASAP Species Rapid Action Fund supports ASAP Partners in their efforts to conserve ASAP species and their habitats. The Fund will respond to projects requiring urgent support for immediate needs for the conservation of ASAP species2. The ASAP Species Rapid Action Fund is supported by March Conservation Fund.

The ASAP Secretariat is hosted by Mandai Nature.

Please refer to the [Application Guidelines](https://www.speciesonthebrink.org/wp-content/uploads/2022/09/ASAP-Rapid-Action-Fund_Application-guidelines-2022_FINAL.pdf) for details on eligibility. Application forms along with the CV of the project leader should be submitted to [RAFgrants@asapspecies.org](mailto:rafgrants@asapspecies.org) with the subject heading “ASAP Species Rapid Action Fund Application”.

1ASAP Species are land and freshwater vertebrate species found in Southeast Asia and listed as Critically Endangered on the IUCN Red List of Threatened Species. ASAP species are only considered at the species level and hence subspecies are not currently included on the [ASAP species list](https://www.speciesonthebrink.org/species/).

Logo, company name

Description automatically generated2If an application is successful, we aim to disburse funds within 6 weeks of receiving the proposal. However, if adjustments to the proposal or additional paperwork are needed, we aim to disburse funds within 4 weeks of receiving the final proposal and all required documents.

|  |  |
| --- | --- |
| **Part I – Overview** | |
| 1. **Project Title**   Click or tap here to enter text. | |
| **B. Project Location(s)** (include project site(s), protected area(s) or other landscape designation(s), cities / towns if relevant, province(s) and Country/ies)  Click or tap here to enter text. | |
| **C. Personal and Organisational Data** | |
| Name of person applying, in full (Underline your first name or name that you go by):  Click or tap here to enter text.    Nationality of person applying: Click or tap here to enter text. | Gender of person applying:  (*We collect this information to understand who is applying for our grants as part of our work to deliver inclusive programmes. This information will not be shared.)*  ☐ Female ☐ Male  ☐ Prefer to self-describe as:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  ☐ Prefer not to say |
| ASAP Partner Organisation Name and Address:  Click or tap here to enter text. | Position of person applying within Organisation:  Click or tap here to enter text. |
| Email of person applying within Organisation: Click or tap here to enter text.  Telephone Number of person applying within Organisation: Click or tap here to enter text.  Organisation website: Click or tap here to enter text. | Country of Organisation Registration:  Click or tap here to enter text. |
| Month/Year of Organisation Registration:  Click or tap here to enter text. | Organisation Legal Registration Number, if applicable:  Click or tap here to enter text. |
| Expected project start and end dates (dd/mm/yy – dd/mm/yy):  *The duration of the ASAP funded project or project component should be 12 months or less.*  Start: Click or tap to enter a date. End: Click or tap to enter a date. | |
| Name, organisation, and email of up to three referees. Referees should not be from the same organisation as the applicant:  Click or tap here to enter text. | |
| **Part II – Project Details** | |
| **A. Summary of proposed project (***max. 200 words):*  Click or tap here to enter text. | |
| **B. Details of project:**  **B1: Background and justification for a Rapid Action Fund grant**  Clearly state the conservation problem, and ***how it meets the criteria (important; urgent; unforeseen) of the Rapid Action Fund***.  Include clear rationale for the need and benefit to the target ASAP species and state whether this is a new activity or part of a larger project (max 300 words):  Click or tap here to enter text.  **B2: Goal(s)**  What changes in the species’(s) conservation status will this project help to support? Goals should be achievable within the medium-term (e.g. the next 10 to 20 years). Indicate if these goals support national / regional / global conservation plans, or similar, for the species. Please note, the project is not expected on its own to achieve the goal (max 150 words):  Click or tap here to enter text.  **B3 Objective(s), Outputs, and Expected Outcome(s):**  Elaborate on the objectives, outputs, and expected outcomes of the project in the table below. An example (in blue) is included for guidance. Please add or delete lines as needed.  Objectives and corresponding outputs should be achievable within the duration of the project (i.e. within 12 months at most). Objectives should be specific, measurable, achievable, results-oriented, and time-limited (SMART). For some guidance on how to write objectives, see [here](https://www.environment.nsw.gov.au/resources/grants/11846MEgoodob.pdf).  Outcomes: explain what the expected results from the project will be with a focus on the ASAP species. How do you expect your proposed activities will contribute to the conservation outlook for the species when your project is complete? Answers should focus for each target species on changes in its conservation status (if at all possible), its threats, and/or drivers of these threats.   |  |  |  |  | | --- | --- | --- | --- | | **Conservation Issue / Threat** | **Project Objectives in response to Issue/Threat** | **Project Output** | **Expected Conservation Outcomes** | | *e.g. Landscape-scale development project threatening what is believed to be (although is not yet documented as such), a key population of an ASAP species looks likely to proceed* | *Rapid collation of existing information supplemented by targeted survey to generate information required to demonstrate the area’s importance to the ASAP species* | *1. Public-domain report demonstrating the area’s importance to the ASAP species* | *Likelihood of landscape-changing development project can be challenged with up to date, accurate, public-domain information* | |  |  |  |  | |  |  |  |  |   **B4 Activities and Methodology**:  Elaborate on the activities and methods you will be using to achieve the outputs listed in B3 including, where possible, published references to use of the method(s) in comparable circumstances in the table below. Examples (in blue) are included for guidance. Please add or delete lines as needed.   |  |  |  | | --- | --- | --- | | **Output no.1** | **Activity** | **Methodology** | | *1* | *1.1 Correspondence with people likely to have relevant information* |  | | *1* | *1.2 Planning of survey to fill gaps* |  | | *1* | *1.3 Execution of survey* |  | | *1* | *1.4 Compilation and circulation of report on the area’s importance to the ASAP species* |  | |  |  |  | |  |  |  | |  |  |  |   1 corresponding with the table in B3  **B5 Activities Timeline:**  Indicate an approximate timeline for each of the activities listed in B4 by month or by quarter, whichever is more relevant, in the table below. Examples (in blue) are included for guidance. Please add or delete lines as needed.   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Activity no.2** | **Activity description** | **Timeline** | | | | | **Q1** | **Q2** | **Q3** | **Q4** | | *1.1* | *Correspondence with people likely to have relevant information* | *x* | *x* |  |  | | *1.2* | *Planning of survey to fill gaps* | *x* |  |  |  | | *1.3* | *1.3 Execution of survey* | *x* | *x* | *x* | *x* | | *1.4* | *Compilation and circulation of report on the area’s importance to the ASAP species* |  |  |  | *x* | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  |   **B6. Management of Risks and uncertainties**  Identify any potential factors that might impact the success of this project and how you will mitigate them. Include external factors on which the project’s success will depend, as well as those within the project’s control at some level (max. 300 words):  Click or tap here to enter text.  **B7. Grant recipient and key project staff**  Provide a short background relevant to the proposed project on the organisation receiving the grant and list titles, roles, and responsibilities of key staff specific to this project:  Click or tap here to enter text.  **B8: Project partners and stakeholders**  List partners and their roles and responsibilities specific to this project:  Click or tap here to enter text.  **B9: Community safeguards**  Safeguarding is used to refer to measures to protect the health, well-being and human rights of individuals, especially children, young people and vulnerable adults. When working with local communities and/or indigenous people, it is important that conservation activities do not cause any negative impacts and that local communities are protected from harm, including physical, emotional, sexual and financial harm and neglect. This includes ensuring appropriate policies, practices and procedures are in place. In addition, organisations should ensure proper engagement, consent and understanding from those communities prior to project implementation. More information on safeguarding can be found in the [ASAP partner resource pack](https://www.speciesonthebrink.org/asap-partner-resources/).  To ensure that organisations receiving funds that work with local communities and/or indigenous people have adequate safeguarding processes and procedures in place, please answer the following question:  Do your activities involve working with local communities? Tick as appropriate.  ☐ Yes ☐ No  **If Yes, please answer the following questions:**   1. Do you have a safeguard policy for protecting local communities?   ☐ Yes - if yes, please share a copy ☐ No   1. Do you have a code of conduct and/or guidelines for staff to comply with?   ☐ Yes - if yes, please share a copy ☐ No   1. Do you have a risk management or assessment process to identify and mitigate any potential risks to local communities? Provide details.   Click or tap here to enter text. | |
| **Part III - Conservation Project Funding**  **Budget information** | |
| **A: Total budget needed for project (indicate currency):** Click or tap here to enter text. | |
| **B: Amount requested from ASAP (Singapore Dollar):** Click or tap here to enter text. | |
| **C: Details of any organisation(s) that are providing financial support for this project and amount committed:**  ASAP accepts and encourages applicants to apply for funding from other donors for projects which ASAP funds. Successful applicants must inform ASAP, as soon as possible, of all cases where additional donors fund an ASAP-funded project.   |  |  | | --- | --- | | **Organisation** | **Amount committed (including currency)** | |  |  | |  |  | |  |  | | |
| **D: Itemised budget and justification for funds requested from ASAP:**  Complete the separate excel sheet ([Part III\_D\_ASAP Rapid Action Fund budget template 2022](https://www.speciesonthebrink.org/wp-content/uploads/2022/09/Part-III_D_ASAP-Rapid-Action-Fund_budget-template-2022_FINAL.xlsx)), providing details of the **full budget required** and indicate which are the funds requested from ASAP and if the remaining funds have been secured. For any equipment included in the budget, provide details of the equipment and how it will be used (or link to activity stated in section II B) and what will happen to it at after close of project | |
| **Part IV: Applicant Declaration** | |
| **Sharing of Project Proposal:**  We might share your proposal with other donors for co-funding opportunities.  If you do **NOT** want us to share your proposal, please tick here. ☐    **Collection of Personal Data:**  ASAP Secretariat is hosted by Mandai Nature.  Please note that by submitting this form which contains personal data, the applicant consents to the collection, use or disclosure of their personal data by us, for the purpose of the project, related activities they wish to participate in and related purposes, in accordance with the Personal Data Protection Act 2012 (Singapore) and Mandai Nature’s data protection policy as made available online and updated from time to time at <https://www.mandainature.org/content/dam/mandai-nature/resources/en/pdf/MN-Personal_Data_Protection_Policy.pdf>.  **I declare that the information provided by me in this form and all other documents associated with this application is true and accurate.**  **IN WITNESS WHEREOF** \_\_\_\_\_ insert applying organisation name\_\_\_\_\_\_ has caused this Grant Application Form to be duly executed by its authorised representative on the date written below.    SIGNED BY  For and on behalf of \_\_\_\_\_\_ insert applying organisation name\_\_\_\_\_\_\_\_  \_\_\_\_\_Insert signature of applicant\_\_\_\_\_\_\_\_\_\_\_\_\_ Name: Click or tap here to enter text. Designation: Click or tap here to enter text. Date: Click or tap here to enter text.    WITNESSED BY  For and on behalf of \_\_\_insert applying organisation name\_\_\_\_\_\_\_\_\_\_      \_\_\_\_\_\_\_\_Insert signature of witness\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name: Click or tap here to enter text. Designation: Click or tap here to enter text. Date: Click or tap here to enter text. | |